

Agreement between learner and staff supporting with intimate care

Child's Name _____ Year _____

Name(s) of Support Staff Involved _____

Date _____ Review Date _____

Support Staff

As the member of staff helping you in the toilet/changing room, you can expect me to do the following:

- I will be professional at all times when supporting you with intimate care.
- When I am the identified person I will stop what I am doing to help you with intimate care. I will avoid all unnecessary delays.
- When you use our agreed emergency signal, I will stop what I am doing and come and help.
- I will treat you with respect and ensure privacy and dignity at all times.
- I will ask permission/ explain before touching you or your clothing.
- I will check that you are as comfortable as possible, both physically and emotionally.
- If I am working with a colleague to help you, I will ensure that we talk in a way that does not embarrass you.
- I will look and listen carefully if there is something you would like to change about your intimate care plan.
- I will value how you feel and ensure I communicate with you professionally.

Learner

As the pupil who requires help with intimate care, you can expect me to do the following:

- Use my own way to communicate that I need support with intimate care, if possible.
- Where appropriate - I will try, whenever possible to let you know a few minutes in advance, that I am going to need the toilet so that you can make yourself available and be prepared to help me.
- I will only use the agreed emergency signal for real emergencies.
- I will tell you if I want you to stay in the room or stay with me in the toilet.
- I will tell you straight away if you are doing anything that makes me feel uncomfortable or embarrassed.
- I know that how I feel is important and is valued by staff. I will communicate with staff about how I feel using my own way to communicate, e.g. speech, body language, facial expressions.
- I may talk to other trusted people about how you help me. They too will let you know what I would like to change.

Signed _____ Member of Staff

Signed _____ Child (if appropriate)