



Play, Learn & Grow Together

Llangyfelach Primary School
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LPS Community Agreement

Mission Statement

To provide a caring, secure and stimulating environment where all pupils are inspired to become lifelong learners within the 21st Century.

Our Aims

In order to realise our vision and mission, at LPS we aim to develop and encourage self-motivation, independence and reflective thinking, in order to make positive contributions within the communities in which we live. We provide an environment where partnership and teamwork lead to high quality achievement for all which is celebrated by children, parents, staff, governors and the community.

LPS Community Shared Aspirations

We invited all members of our community to identify a word that is characteristic of our vision for LPS and qualities that we aim to develop for all.

Every member of the LPS community are inspired to be...

proud	respectful	healthy	confident
problem solvers	collaborative	ambitious	inclusive
role models	considerate	independent	sympathetic
resilient	inquisitive	empathetic	positive thinkers
honest	eco-friendly	digitally confident	enterprising
enthusiastic	reflective	active	creative
caring	resourceful	a team player	Cymru am Byth

Our vision, mission and aims will only be achieved if:

- there is a shared commitment by pupils, parents and the school to be collaborative, considerate and caring.
- we collectively work towards our 28 agreed aspirations, ensuring a quality experience for all.

Staff and Governors @ LPS will...

- Provide a safe, organised and caring environment where learning can take place.
- Provide a place where each pupil is valued as an individual.
- Maintain a happy and enjoyable school environment.
- Provide access to a rich, broad and balanced curriculum for all learners.
- Provide a range of opportunities and challenges that inspire all learners to realise our **28 LPS Aspirations**.
- Ensure that learners are focused on the **LPS Code**, using this to reflect daily on our Good 2B Green approach.
- Provide regular opportunities for parents to discuss their child's progress, conduct and achievements.
- Provide opportunities for pupils and parents to express views on school issues.
- Listen to any concerns from any member of our community with respect and act upon them accordingly.
- Always comply with our Acceptable Use of IT and Online Agreements.

As a Parent @ LPS I will...

- Ensure regular and punctual attendance.
- Notify school on the first day of absence.
- Encourage resilience when working towards our shared **28 LPS Aspirations**
- Support and engage in homework and ensure it is completed on time.
- Ensure that I provide daily opportunities for my child to read.
- Support the **LPS Code** and LPS Behaviour Policy (Good 2B Green), ensuring a consistent and positive approach.
- Participate in discussions with the school, regarding progress and attainment.
- Ensure correct school uniform is worn, providing a sense of pride and belonging.
- Be a role model for online safety, showing respect for the LPS Online Agreement.
- Communicate politely, appropriately and through correct channels with all members of the LPS Community.

As a pupil @LPS I will...

- **Follow the LPS Code:**
 - Play fairly and cooperate.
 - Build positive relationships with all.
 - Show determination to achieve your best.
 - Reflect on your learning to progress.
 - Respect others and value their achievements.
 - Celebrate similarities and differences across the school.
 - Look after your school and your friends.
 - Help each other to make LPS great!
- Reflect on your commitment to the **LPS Code** and discuss during our daily Good 2B Green sessions.
- Always ask questions for further understanding, help or support.
- Participate and engage in all learning experiences.
- Work towards our **28 LPS Aspirations**, making a positive contribution to our community and wider.

- Talk calmly to others using positive language.
- Always act in ways, which bring credit to the school.
- Always place litter in bins provided - recycling where possible.
- Respect the LPS Online Agreement.

Staff, Governor & Visitor Acceptable Use and Online Safety Agreement

- I will only use the school's e-mail/Internet/Intranet/Learning Portal and any related technologies for professional purposes or for uses deemed 'reasonable' by the Head-teacher or Governing Body.
- I will comply with the ICT system security and not disclose any passwords provided to me by the school or other related authorities.
- I will ensure that all electronic communications with pupils and staff are compatible with my professional role.
- I will not give out my own personal details, such as mobile phone number and personal e-mail address, to pupils.
- I will only use the approved, secure e-mail system(s) for any school business.
- I will ensure that personal data (such as data held on MIS software) is kept secure and is used appropriately, whether in school, taken off the school premises or accessed remotely. Personal data can only be taken out of school or accessed remotely when authorised by the Head or Governing Body. Personal or sensitive data taken off site must be encrypted.
- I will not install any hardware or software without the permission of (Lee Burnell).
- I will not browse, download, upload or distribute any material that could be considered offensive, illegal, defamatory or discriminatory.
- Images of pupils and/or staff will only be taken, stored and used for professional purposes in-line with school policy and with written consent of the parent, carer or staff member. Images will not be distributed outside the school network without the permission of the parent/carers, member of staff or Headteacher.
- I understand that my use of the Internet and other related technologies may be monitored and logged and can be made available, on request, to my Line Manager or Headteacher.
- I will respect copyright and intellectual property rights.
- I will ensure that my mobile phone is never used or visible while working with children in any context or capacity.
- I will ensure that my online activity, both in school and outside school, will not bring my professional role into disrepute.
- I will support and promote the school's e-Safety and Data Security policies and help pupils to be safe and responsible in their use of ICT and related technologies.
- I agree to follow this code of conduct and to support the safe and secure use of ICT throughout the school.

Learner & Parent/Carer Acceptable Use and Online Safety Agreement **Be Responsible – Stay Safe on the Internet!**

These rules for sensible internet use will ensure your safety, security and wellbeing while working and playing online. Use of the internet at school is for educational purposes and your conduct should be always appropriate. Please read the following agreement carefully.

- I will only use the internet when there is a teacher or other adult present to supervise, or when I have permission.
- I will never give out my address, phone number or arrange to meet someone.
- I will not attempt to use any other person's username and/or password.
- I understand that I should not write down or store a password where it is possible that someone may steal it.
- All e-mails and other communications should be polite, appropriate and sensible - during school and at home.
- If you receive offensive messages, or feel uncomfortable with anything online, you must report it to a member of staff immediately.
- I am aware that the school may check my computer files and monitor the internet sites I visit.
- I will ensure that web sources I use are reliable and information I use is accurate.
- I will not install, alter or cause any damage to school hardware, software or device. Installation and servicing of hardware and software is for the LPS ICT Team only.
- I will respect copyright and intellectual property rights.
- I have read, and I understand, these agreements. I will use the computer systems and internet in a responsible way, obeying these rules at all times. I am aware that if I break these rules, I may not be allowed to use any digital devices until further notice.

Parental Permission:

- As the parent/carer I give permission for my son / daughter to have access to the internet and to ICT systems at school.
- I know that my child will be discussing and signing an Acceptable Use & Online Safety Agreement and has received, or will receive, e-safety education to help them understand the importance of safe use of ICT – both in and out of school.
- I understand that the school will take every reasonable precaution, including monitoring and filtering systems, to ensure that young people will be safe when they use the internet and ICT systems. I also understand that the school cannot ultimately be held responsible for the nature and content of materials accessed on the internet and using mobile technologies.
- I understand that my son's / daughter's activity on the ICT systems will be monitored and that the school will contact me if they have concerns about any possible breaches of the Acceptable Use Policy.

We agree to support all points contained within our Home School Agreement.

Staff		Date	
Governor		Date	
Parent/Carer		Date	
Pupil		Date	